



Green Neighborhoods Grant Program



Community Climate Action Plan (Updated 2020)

- Community Integration
Recommendation #1: Create
Grassroots Partnerships to Engage
Community
- Community Integration
Recommendation #5: Expand
Capacity to Pursue Community
Sustainability Initiatives





Program Goals

- Educate and empower neighborhoods to address climate change
- Build neighborhood capacity to engage in climate action
- Develop and enhance community and Town partnerships
- Distribute resources to low-income and communities of color who are disproportionately affected by climate change
- Leverage Town and neighborhood involvement and resources

Eligible Projects

All projects can request up to \$2,500 and must achieve the following:

- Reduce emissions, enhance ecosystem resiliency, or contribute to climate action awareness or engagement
- Be completed within eleven months of grant award
- Be initiated, planned, and implemented by community members
- Obtain Town permits required for construction, if applicable
- Any contractors must carry required insurance
- Group/fiscal agent must obtain adequate insurance



Allowable Expenses

- Materials/Supplies: (e.g., construction or planting materials, non-alcoholic refreshments, etc.)
- Professional Services: (e.g., site planning, etc.)
- Other Project Expenses, if applicable: (e.g. permit fees, insurance, etc.)

Grant funds may not be used for:

- Benefiting an individual or individual household
- Operating expenses, such as rent, utilities, insurance, or ongoing payment of an existing or new operating expense
- Food and beverage costs that exceed \$250 (unless the project relates to food choices or gardening)
- Entertainment
- Political activities
- Salaries and wages

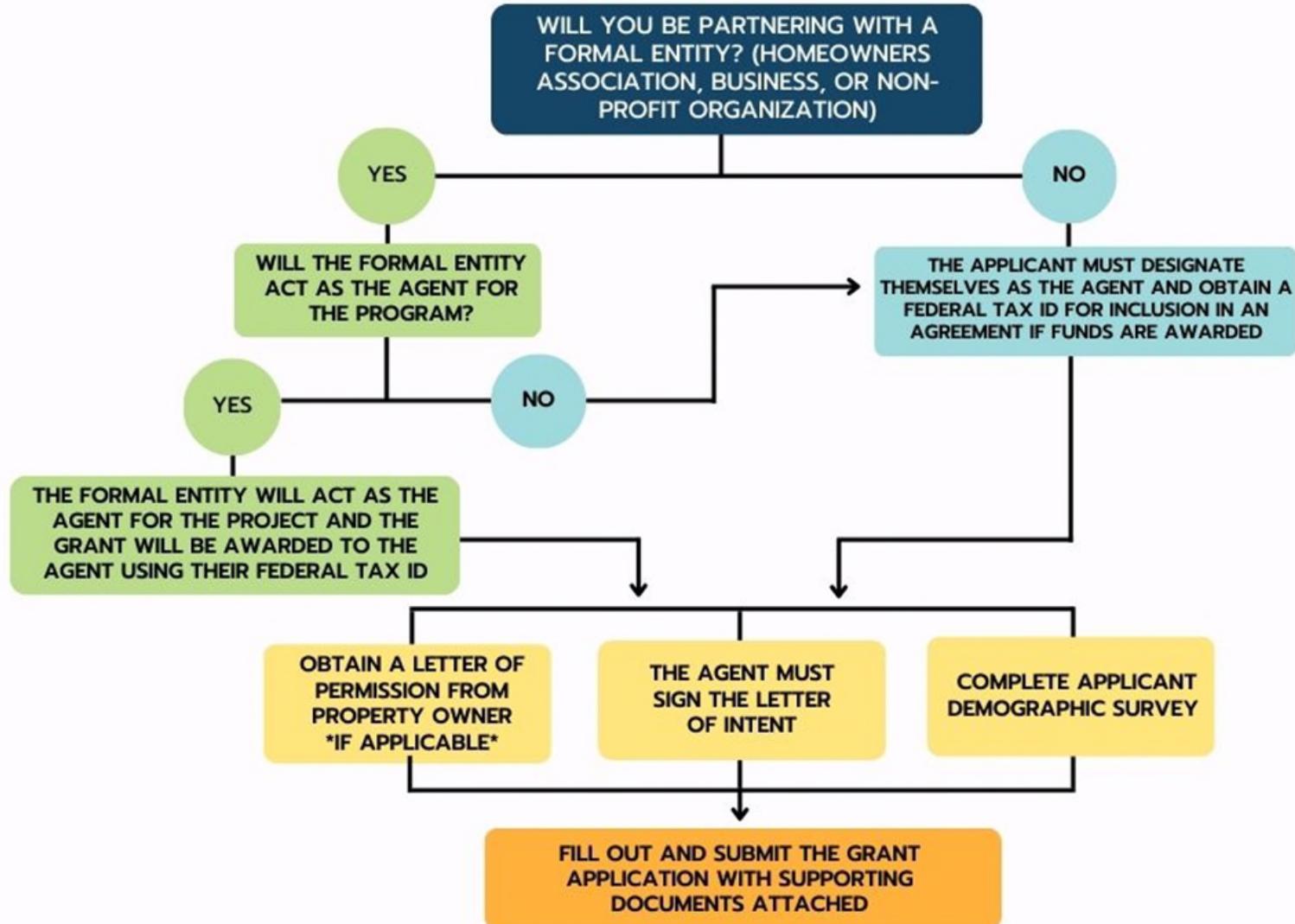


Fiscal Agent

- All applicants must designate an administrative and fiscal agent for their project.
- The agent must be a formal entity with a Federal Tax ID number, also known as an EIN. If the agent does not already have a Federal Tax ID number, they will need to will obtain one through a brief process –[IRS Federal Tax ID Number Application](#).
- The agent will be responsible for:
 1. Executing the grant agreement with the Town
 2. Ensuring that grant funds are used in compliance with the grant agreement
 3. Making a report to the Town about the expenditures of the grant funds
 4. Providing the Town with a Federal Tax ID number.
 5. Submitting a signed letter of intent stating that they have discussed serving in this role for the project.
- If you need assistance designating an agent, please contact aarmbruster@carrboronc.gov for more information.



Green Neighborhoods Grant Program Application Process



How to Apply

- Fillable Application found here:
<https://www.carrboronc.gov/DocumentCenter/View/12875/GNGP-Guidelines-and-Application-2023-final?bidId=>
- The Town prefers emailed applications. Submit completed applications as an emailed attachment to Amy Armbruster, aarmbruster@carrboronc.gov. If necessary, applications can be mailed, dropped off, or faxed to:
- Town of Carrboro Climate Action
301 W Main St Carrboro, NC 27510
- Fax: (919) 918-4454
- Deadline: March 1, 2025

Attachments

- Letter of Permission from property owner(s), if applicable
- Fiscal and Administrative Agent Letter of Intent
- Demographic Survey (optional)



Selection Process

1. Staff Review and Comment: Staff will review each application to ensure requirements are met
2. Project Scoring and Decision: Projects will be scored by Town staff and advisory board members using a scoring rubric.
3. Project Ranking: All projects will be ranked by score and a recommendation will be made to staff for the award of grants for full or partial funding to the top-scoring projects.
4. Award Notification: All applicants will be notified of grant decision.
5. Grant Agreement: All applicants awarded a grant will be required to enter into a Grant Agreement with the Town.

Scoring Rubric

Criteria	Maximum Points Awarded
Racial Equity and Environmental Justice	30
Project Impact	20
Project Planning and Design	20
Neighborhood Participation and Support	20
Project Engagement	20
Finances	10
First-time Applicant	10

Project Ideas - Community Integration, Awareness/Engagement



- Design educational campaigns—e.g., social media, yard signs
- Create public art related to climate action
- Design and implement educational youth programs related to climate action
- Create a campaign to increase awareness and community engagement with additional climate-related resources and funding opportunities (e.g., Inflation Reduction Act Solar Tax Credit, Low-Income Home Energy Assistance Program, the B.W. Wells Stewardship Fund, etc.)

Project Ideas – Building Energy Efficiency

- Create educational materials to help neighbors save energy in their homes
- Create program to help neighbors obtain energy audits
- Create neighborhood LED lightbulb replacement program
- Change out hot water heater in HOA clubhouse



Project Ideas - Transportation

- Create neighborhood shared bicycle program
- Develop bicycle maintenance or safety kits for neighborhood use
- Design and promote weekly bike/walk to school days
- Coordinate neighborhood carpool program



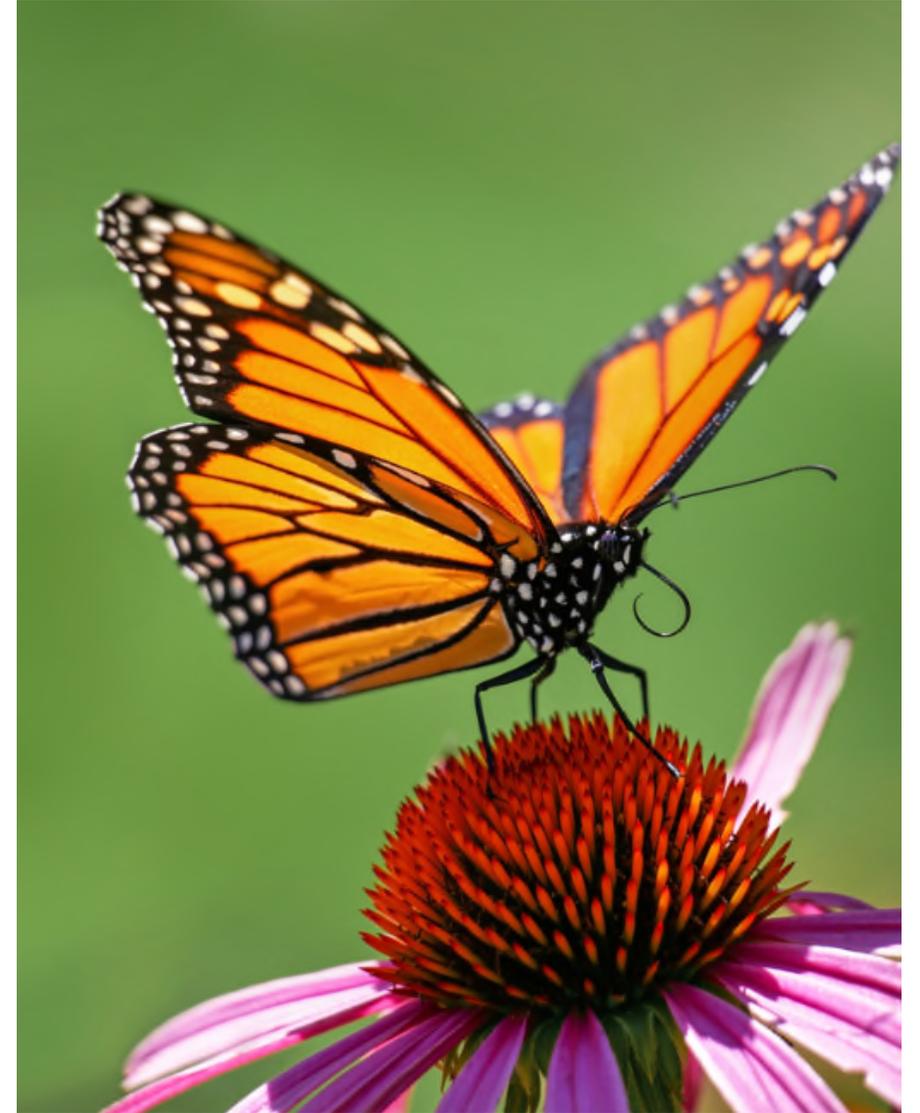
Project Ideas - Renewable Energy

- Create educational campaign for neighbors to pursue solar



Project Ideas- Ecosystem Protection & Enhancement

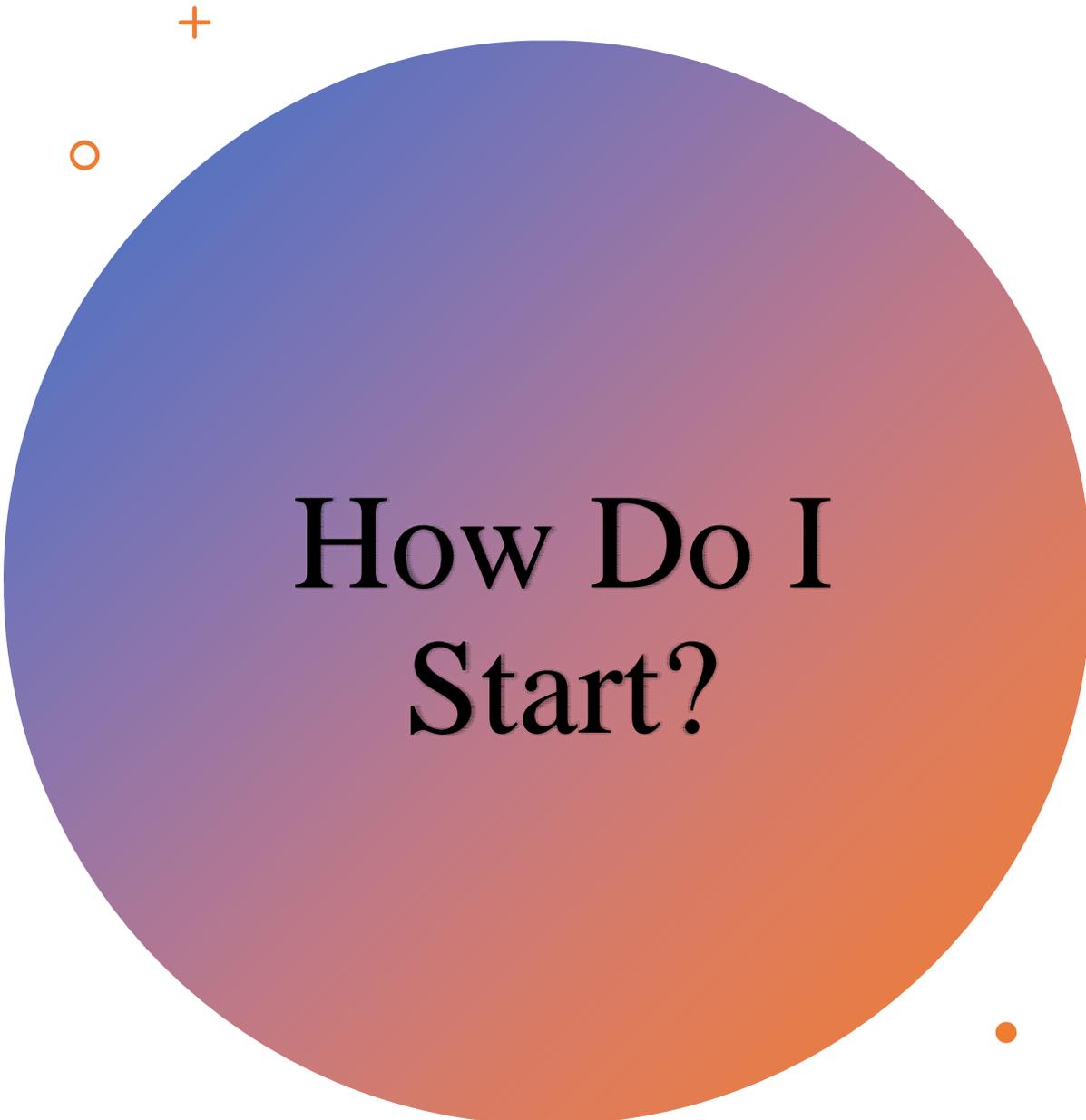
- Plant or replace trees, create a community rain or pollinator garden
- Create a neighborhood invasive species removal group
- Set up a neighborhood composting site
- Organize neighborhood waste reduction initiatives
- Green stormwater infrastructure
- Stream repair or buffer restoration projects



Project Ideas - Food Choices

- Plant a community garden or build a community greenhouse
- Hold a neighborhood climate-friendly food event
- Create a campaign to educate neighbors on making climate-friendly food choices





How Do I Start?

- Talk to your neighbors
- Come up with a project idea
- Designate a fiscal agent
- Apply!
- Reach out to staff with any questions
- Amy Armbruster:
aarmbruster@carrboronc.gov
(919) 918-7345
- Laura Janway:
ljanway@carrboronc.gov
(919) 918-7326

Webpage:

<https://www.carrboronc.gov/2778/Green-Neighborhoods-Grant-Program>